



Course Pre-registration Form – Barcelona

Universitat Autònoma de Barcelona

Course Pre-approval & Registration:

- **IMPORTANT:** You **MUST** go through the course approval process with your Academic Advisor **BEFORE** completing this form.
- You must get a total of **SIX** electives approved by your advisor, in case of changes in course availability or schedule conflicts. You will not be able to submit this form unless you fill in 6 courses.
- You must take one Spanish language class plus 2 or 3 elective courses for a minimum of 12 semester credits or a maximum of 15. **Course offerings, course descriptions, and timetable can be found on our website, www.academicstudies.com.**
- All students will take a **Spanish placement exam** online prior to departure, and this will determine your language level placement. You will get your exam results *after* arrival. ASA cannot influence or change your level placement.
- **Your final class schedule will not be determined until *after you arrive*. Although we cannot guarantee that you'll get your top choices, nearly all past students have gotten their top choices.** Late enrollment is one reason you might not get your top choices.
- You will have the opportunity to make adjustments to your course schedule after you arrive, during the designated add/drop period (*fees may apply*).

Instructions for completing this form:

- **To fill in your courses, refer to the online Course Offerings and Timetable found at www.academicstudies.com – follow the links to Course Offerings, and then find your program and term.**
- **You must list SIX ELECTIVES, in order of preference. The first 2-3 classes should be your top choices; the rest will be considered alternates.**
- **Once again, you need to go through the course approval process with your school before completing this form.**

Add/Drop Policy & Fees – Please read!

Once the UAB registration deadline has passed,

- ✓ There is a fee of €50 (approx. US\$70) to drop a 45-hour (3 credit) class. UAB **electives are 45-hour classes**. This means that you should not sign up for 3 electives unless you're sure you want to take 3 electives – dropping one later will cost you €50.
- ✓ There is a fee of €100 (approx. US\$140) to drop a 90-hour class. UAB Spanish language courses are 90-hour classes.
- ✓ *If you drop a class and replace it with an equivalent class, there is NO fee.*

Please check this box to indicate that you have read, understood, and accept the above Add/Drop Policy and fees.

List your courses below in order of preference.

First & Last Name:	
Email Address:	

Note: Spanish Language (6 semester credits) is mandatory. By taking 2 electives, you will earn a total of 12 semester credits. By taking 3 electives, you will earn a total of 15 semester credits. Please note the above Add/Drop Policy & Fees before making your selections.

Indicate the number of electives you will take: 2 3

Some electives are offered in both English and Spanish. Please indicate the language of each elective in the middle column.

<u>Course Title</u>	<u>Language</u> (Eng/Span)	<u>Day/Time*</u>
<i>Example: International Marketing</i>	<i>Ex: English</i>	<i>Ex: Tues/Thurs 11am-1pm</i>

* = Some electives are offered during multiple time slots. While the UAB will try to accommodate your schedule preferences, they cannot guarantee the days/times you've chosen. Your final schedule will be determined after arrival.

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