



**PAGE 1: HOW TO PAY FOR THE PROGRAM USING
YOUR FINANCIAL AID
PAGE 2: FINANCIAL AID VERIFICATION FORM (FAV)**

If you do NOT plan to use financial aid, please notify me so that we may bill you directly.
(Chelsea@academicstudies.com)

You may defer the portion of your ASA program fees covered by your financial aid and pay it within 10 days of receiving your disbursement. Please note: Housing Deposits and Damage Deposits may NOT be deferred.

Any portion of the fees NOT covered by financial aid is due by the Forms & Payment Deadline.

It is YOUR responsibility to verify your financial aid amount BEFORE the Forms & Payment Deadline, following these steps.

In order to complete these steps before the Forms & Payment Deadline, you must begin Step 1 several weeks before the deadline!

► **STEP 1:** Talk to your school's Study Abroad/International Education Office or Financial Aid Office to make sure you can use your financial aid to go abroad. Your school will need to be willing to sign a Consortium Agreement with ASA. The Consortium Agreement is a form completed by both ASA and your college/university that will help you use your financial aid to study abroad.

► **STEP 2:** Have your college/university's financial aid office **FAX your Consortium Agreement to ASA by the Forms & Payment Deadline.** Our fax # is 617-327-9390.

► **STEP 3:** Have your financial aid office complete our Financial Aid Verification Form (FAV) and FAX it to us *before the Forms & Payment Deadline.* **The FAV can be found on the next page of this document.** This will serve as verification of your forthcoming financial aid payment which you are deferring.

► **STEP 4:** Your FAV will tell you how much financial aid you're going to receive. **Subtract this amount from your ASA program fees, and if there is any portion NOT covered by your financial aid, pay that portion by the Forms & Payment Deadline.** If your financial aid amount meets or exceeds your balance due, no payment is due until your financial aid is disbursed.

► **STEP 5:** When your financial aid is disbursed, you are required to forward your payment to ASA within 10 days of receiving your disbursement.

If you have any questions, please email me at Chelsea@academicstudies.com or call 617-327-9388.

Chelsea Kaloupek
Programs Manager

Academic Studies Abroad - FINANCIAL AID VERIFICATION FORM (FAV)

To be completed by your college/university's financial aid office

ATTN STUDENTS: This form is due by ASA's Forms & Payment Deadline. If you do not know your Forms & Payment Deadline, check www.academicstudies.com or contact ASA at the number below.

Student First & Last Name: _____

Social Security #: _____

College/University: _____

The above named student has notified Academic Studies Abroad that they will be using financial aid to pay for some or all of their study abroad program fees. In the space below, please verify the amount of money they have been approved to use to study abroad with Academic Studies Abroad and the approximate date that the funds will be disbursed.

I, _____, a representative of the financial aid office at
(Print Name)

_____, do hereby certify that the above named student has been
(College/University Name)

approved to receive \$_____ to be used to study abroad with Academic Studies Abroad. This includes all federal aid, state aid, grants, scholarships, and loans that this office awards. The funds are expected to be disbursed on or about ___(mo)/___(day)/20___. *If multiple disbursements*, please list each amount and date here: *1st disbursement*: \$_____ Date: ___(mo)/___(day)/20___. *2nd disbursement*: \$_____ Date: ___(mo)/___(day)/20___. *3rd disbursement*: \$_____ Date: ___(mo)/___(day)/20___.

To the best of my knowledge, the information above is true and accurate on this day, ___(mo)/___(day)/20___.

(Signature)

(Title)

(Phone Number)

(Fax Number)

PLEASE FAX THIS FORM TO (617) 327-9390

OR MAIL TO:

Academic Studies Abroad
4 Belgrade Avenue
Suite 5
Roslindale, MA 02131

If you have any questions, please call Chelsea Kaloupek at (617) 327-9388 or email Chelsea@academicstudies.com.