



APPLICATION FOR ADMISSION

***Thank you for deciding to apply to Academic Studies Abroad online!
In order for us to make an admissions decision, there are still a few things
that we need you to submit. Once we receive them, admissions decisions are generally
made within 1-2 weeks.***

One signed copy of the “Release and Credits Form”

One official copy of your college transcript

Applicants must have a 2.5 GPA or higher. Those below a 2.5 must also submit a letter explaining why their GPA is below a 2.5.

One letter of recommendation

This form can be downloaded from our website at http://www.academicstudies.com/download/letter_of_rec.pdf

Four passport size photos (1 1/2" x 1 1/2").

Please submit all of the above to:

**Academic Studies Abroad
434 Massachusetts Avenue
Suite 502
Boston, MA 02118**

It is always best to apply early since we are on rolling admissions.

**Toll-free: (888) 845-4ASA
E-mail: info@academicstudies.com
Website: www.academicstudies.com**

ASA does not discriminate on the basis of race, color, national origin, disability, age, gender, or religion according to the EEOC guidelines. ASA will not tolerate any form of sexual harassment, including unwelcome sexual advances, vulgar, abusive, humiliating or threatening language, practical jokes, and other inappropriate behavior in the workplace or on any of our programs.

RELEASE AND CREDITS FORM

POLICIES

- ASA, Inc. reserves the right to refuse admittance to the program.
- There will be no refunds for students who leave the program early for personal reasons or are dismissed for misconduct.
- Students who withdraw from a program after the dates above but before the official start date of a program will receive a full refund minus \$1,200.
- Students who withdraw from a program before the application deadline will receive a full refund minus \$50.
- Students who are not admitted onto a program will receive their full deposit back.
- Students who are accepted and participate on a program will have their full deposit applied to the cost of their program.
- If there are any significant inflationary increases in the exchange rate, Academic Studies Abroad reserves the right to increase the price of the program prior to the departure date.

RELEASE

THE STATE OF _____ COUNTY OF _____

I, _____ OF _____
(NAME) (ADDRESS)

In consideration of the benefits accruing to me from Academic Studies Abroad Program (the "program"), and other good and valuable consideration, do hereby release and discharge Academic Studies Abroad and any and all of their agents, employees, or representatives from all actions, suits, claims, or liability for damages or other legal or equitable relief of any nature resulting from, arising out of, or related to my participation in the program (including, without limitation, claims for personal injury or property damage). In addition, I hereby grant all ASA employees and their agents permission to disclose and release information about me to my current academic advisor at my college/university, as well as to my parents and family.

EXECUTED THIS _____ DAY OF _____, 20_____
STUDENT SIGNATURE

ACADEMIC CREDITS

THE FOLLOWING NEEDS TO BE SIGNED BY EITHER THE STUDY ABROAD DIRECTOR OR ACADEMIC ADVISOR AT YOUR SCHOOL TO ENSURE THAT YOU HAVE BEEN APPROVED TO STUDY ABROAD FOR CREDITS.

I, _____ hereby grant permission to _____
(STUDY ABROAD DIRECTOR OR ACADEMIC ADVISOR) (STUDENT NAME)

to study abroad with Academic Studies Abroad ("ASA") and I have confirmed with the registrar that credits earned abroad by him/her are transferable to _____.
(SCHOOL NAME)

SIGNATURE DATE TITLE

IF YOU DID NOT GET THE "ACADEMIC CREDITS" SECTION SIGNED ABOVE, PLEASE READ AND SIGN BELOW.

I, _____ hereby understand, accept, and acknowledge that by not receiving a signature in
(YOUR NAME)
the above "academic credits" section there is no guarantee that I will receive academic credits from my school for the classes I take while abroad. If I do not receive academic credits, I agree to hold Academic Studies Abroad and any of their agents, employees, or representatives harmless and relieve them of any and all liability.

SIGNATURE DATE

In order to process your application we will require a letter of recommendation. This letter should be from a current or former faculty member at your college/university. Please provide the address and telephone number of your referee in the space below:

Dr/Mr/Ms _____ Position _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

E-mail _____

Statement of Integrity

I certify that the information provided on this application form is complete, factually true and correct. I understand that all required credentials must be submitted before an admission decision can be made. I accept complete responsibility for requesting that official transcripts and educational records be sent to the Admissions Office. I understand that all application documents submitted are the property of Academic Studies Abroad and British American College London of Regent's College and cannot be returned or reproduced. I also agree to abide by the rules and regulations of the British American College London and Academic Studies Abroad.

Signature _____

Date (day /month/ year) _____

ASA, Inc. and British American College London reserve the right to refuse admittance to the program. There will be no refunds for students who leave the program early for personal reasons or are dismissed for misconduct. Students are responsible for all cancellation and/or penalty fees imposed on ASA after final payment deadline imposed by, but not limited to, airlines, hotels, ground transportation companies, Universities, and ASA agents for withdrawal from an ASA program after the full payment deadline. Only that portion of the payment made to ASA that can be recovered will be reimbursed to the student after the full payment deadline.