

# RELEASE AND CREDITS FORM

## POLICIES

- ASA, Inc. reserves the right to refuse admittance to the program.
- There will be no refunds for students who leave the program early for personal reasons or are dismissed for misconduct.
- Students who withdraw from a program after the deadline, but before the official start date of a program, will receive a full refund minus a cancellation fee of \$1,200 and any unrecoverable expenses.
- Students who withdraw from a program before the application deadline will receive a full refund minus \$50.
- Students who are not admitted onto a program will receive their full application deposit back.
- Students who are accepted and participate on a program will have their full application deposit applied to the cost of their program.
- If there are any significant inflationary increases in the exchange rate, Academic Studies Abroad reserves the right to increase the price of the program prior to the departure date.
- Students may not study on an ASA program without a valid passport and a visa issued by their country of study (if required).

**NOTE: ALL STUDENTS MUST SIGN SECTION 1 AND EITHER SECTION 2 OR 3 BELOW.**

## SECTION 1 – RELEASE

THE STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_ OF \_\_\_\_\_  
(NAME) (ADDRESS)

In consideration of the benefits accruing to me from Academic Studies Abroad Program (the “program”), and other good and valuable consideration, do hereby release and discharge Academic Studies Abroad and any and all of their agents, employees, or representatives from all actions, suits, claims, or liability for damages or other legal or equitable relief of any nature resulting from, arising out of, or related to my participation in the program (including, without limitation, claims for personal injury or property damage). In addition, I hereby grant all ASA employees and their agents permission to disclose and release information about me to my current academic advisor at my college/university, as well as to my parents and family.

EXECUTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_  
STUDENT SIGNATURE

## SECTION 2 – ACADEMIC CREDITS APPROVAL

**THIS SECTION MUST BE SIGNED BY THE DIRECTOR OF YOUR SCHOOL’S STUDY ABROAD OR INTERNATIONAL OFFICE, TO ENSURE THAT YOU HAVE BEEN APPROVED TO STUDY ABROAD FOR CREDIT.**

I, \_\_\_\_\_ hereby grant permission to \_\_\_\_\_  
(STUDY ABROAD /INTERNATIONAL OFFICE DIRECTOR) (STUDENT NAME)

to study abroad with Academic Studies Abroad (“ASA”) and I have confirmed that credits earned abroad by him/her are transferable to \_\_\_\_\_.  
(SCHOOL NAME)

STUDY ABROAD DIRECTOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ TITLE \_\_\_\_\_

## SECTION 3

**STUDENTS WHO DID NOT GET THE “ACADEMIC CREDITS” SECTION SIGNED ABOVE, PLEASE READ AND SIGN BELOW.**

I, \_\_\_\_\_ hereby understand, accept, and acknowledge that by not receiving a signature in  
(YOUR NAME)  
the above “academic credits” section there is no guarantee that I will receive academic credits from my school for the classes I take while abroad. If I do not receive academic credits, I agree to hold Academic Studies Abroad and any of their agents, employees, or representatives harmless and relieve them of any and all liability.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_